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# Agency agreement draft format

## MEMORANDUM OF UNDERSTANDING

### BETWEEN

Prof.R.Raveendra, Head, Department of Pharmaceutical Chemistry, R R College of Pharmacy, Chikkabanavara , Bangalore-90

And

Company-----

This Memorandum of Understanding (MOU) is entered into as of date----- by and between the Prof.R.Raveendra , Head Department of Pharmaceutical Chemistry, R r college of Pharmacy, Chikkabanavara and company---

The Agreement has entered into this MOU because they:

RECOGNIZE the mutual interest in the fields of research, training and development and dissemination of knowledge and also

RECOGNIZE the importance of Research, Preclinical and clinical role in promoting industry collaboration and increased contribution RECOGNIZE the importance of the industry Partner within its field of expertise

This MOU will enable the parties to:

FOSTER research collaboration between two parties

SET the ground for longer -term institution- industry partnerships by joint industry and research activities.

STRENGTHEN the Research Development by exchange of visiting experts for the purpose of conducting research

PROVIDE sufficient knowledge to Students of Institution

The parties hereby agree to establish collaboration according to terms and conditions set out time to time

This MOU may also involve parties by mutual consent, which may be added later by written addendum to this MOU.

R R College of Pharmacy bangalore

Company name—

Institution

Industry Partner



OFFICE OF THE EXECUTIVE DIRECTOR

10th November 2016

Ref: FARA/03464216

Dear Esteemed FARA Board Director:

Welcome Note: 19<sup>th</sup> FARA Board of Directors' Meeting  
On behalf of the Chairperson and Management of FARA, I am very pleased to welcome you to the FARA Secretariat, Accra, Ghana for the 19<sup>th</sup> FARA Board meeting which starts on Sunday 20<sup>th</sup> November and ends on Tuesday 22<sup>nd</sup> November 2016. Sunday 20<sup>th</sup> is a reading day while 21<sup>st</sup> and 22<sup>nd</sup> are the business meeting days.

This meeting will be "paperless"; that is, all Board papers will be in soft copy. Board Directors are encouraged to bring along their laptop computers. The secretariat has a limited number to be provided to those who will require them. Computers provided by the Secretariat are to be returned after the meeting. Board papers will be uploaded onto a dedicated online site with effect from 14<sup>th</sup> November 2016. In addition, Board Directors will be furnished with a flash disk containing the Board papers.

The structure of the meeting will follow the standard format. The first business day (21<sup>st</sup> November) will be devoted to Board committee meetings. These will be open sessions in which all Board Directors participate to, among other things, receive reports and review plans and proposals presented by Secretariat staff. The second business day (22<sup>nd</sup> November 2016) is a closed session for Board members and invited observers only.

Should you require any assistance kindly contact the following FARA Secretariat staff:

- for all issues on board documentation, kindly contact the Director for Corporate Partnership and Communication, Aggrey Agyamfa at Email: [agyamfa@farafrica.org](mailto:agyamfa@farafrica.org) or cell/WhatsApp: +233 (0)24 297 4123;
- for issues on accommodation, transportation, protocol and all other logistics support, kindly contact our Human Resources and Administration Manager, Ama Tabiou-Malkaye at Email: [atabiou-malkaye@farafrica.org](mailto:atabiou-malkaye@farafrica.org) or cell / WhatsApp: +233 (0)24 431 6021;
- for all issues on DSA and other payments kindly contact our Finance Manager, Johnson Ukpeng at Email: [jkpong@farafrica.org](mailto:jkpong@farafrica.org) or cell / WhatsApp: +233 (0)54 4338 431;
- for all other issues including secretarial support, kindly contact Edna YeoBoah at Email: [yeoboa@farafrica.org](mailto:yeoboa@farafrica.org) or cell / WhatsApp: +233 (0) 24 4632 815

I wish you a pleasant stay in Accra and fruitful deliberations.

Yours sincerely,

Yemi Akinbajo PhD  
Executive Director

## Agreement For Hire Of Plant And Equipment

This Agreement is made on the \_\_\_\_\_ Day of \_\_\_\_\_

Between:

\_\_\_\_\_ ("Lessor")

And:

\_\_\_\_\_ ("Lessee")

Recitals:

K1. The Lessor is the proprietor of the plant and equipment ("Equipment")

K2. The Lessor will lend the equipment specified in the schedule from the owner to the Lessee.

K3. The Lessee will lease the equipment from the Lessor.

Objective Part:

1. **Supply and delivery of equipment**

The lessor of equipment and commerce from the commencement date, 2016 until the end of the period of hire. The lessor will supply the equipment to the lessee at the address of the lessor or before the end of the period of hire, if the lessor has delivered the equipment to a third party, the lessor will supply the equipment to the lessee at the address of the third party or before the end of the period of hire.

K1. The lessor agrees to supply the lessor to the lessor in the schedule for the period of hire. The lessor will supply the equipment to the lessor at the address of the lessor or before the end of the period of hire.

K2. The lessor must be the lessor prior to or on the commencement date of the hire.

K3. **Use, operation and maintenance**

The lessor will be responsible for the use and operation of the equipment.

K4. The lessor will be responsible for the maintenance of the equipment.

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K103. The lessor

Nothing in this agreement must be interpreted to create an employee-employee relationship between the main and the agent. Confidentiality and intellectual property. In the case of a dispute, resulting in legal action, the successful party will be right to their legal rates, including, but not limited to their lawyers' rates. The main shall be responsible for the payment of all the services performed until the date of rescission, except for the case of the violation of the agent of this Agreement, where the agent does not Heals this violation on reasonable warning. The agent should return all the contents, materials and work products of the director, if applicable, to the principal, to the principal, in the beginning of the convenience, but in no case of thirty (30) days after the date of rescission . Limitation of responsibility. During the course of this agreement, the director may share proprietary information, including business secrets, knowledge of industry, and other confidential information for the agent to complete the services. The main requests and Agent agrees to perform the following Services Specifics (the "Services"):

nameA\$A f. o. This agreement can be finalized at any time by any of the parties after written notification to the other Party. By the director due to the violation of the agent of the Agreement, insolvency, bankruptcy, liquidation, death or incapacity, by the agent due to the violation of the contract, insolvency, speaking, or The agent also will not use any of these proprietary information for the personal benefit of the agent at any time. The agent has no authority to link the principal in any form of the services declared here. Compensation. The performance and obligations of any of the signatories is not violating or infringing the rights of third parties or violate any other agreement between signatories, individually and any other person, organization or company or any law or government regulation. This Agreement may be concluded and legal and binding both in the United States and Europe. The responsible will pay such invoices within thirty (30) days after receipt. The agent will not share any of these proprietary information at any time. Under no circumstances will anywhere be responsible to the other Party or third parties by any damages resulting from any part of this Agreement, such as, but not limited to, loss of revenue or anticipated profit or lose neg CIOs, delay or delivery failure, which are not related or the direct result of negligence or violation of a party. Law regent and jurisdiction. Signatarias recognize and agree that this Agreement represents the integral agreement between signatories. The Signatariias agree to the terms and Conditions set out above, as evidenced by their signatures as follows: Main Signed: Signed \_\_\_\_\_ Agent: \_\_\_\_\_ Representations and warranties. Ending. This section remains in full force and effect until the rescission of the agreement by its natural rescission or the anticipated rescission by any of the parties to the services offered or received. In case the parties wish to change, add or modify any terms, they should make it in writing to be signed by both parties. The parties represent that they have the authority to enter into this Agreement. Failure by any of the parties to exercise any right, power or privileged under the terms of this Agreement will not be interpreted as a renewal of any subsequent exercise or future of this right, power or privileged or exercise of any other right. Power or privilege. Legal rates. The term shall initiate the effective date and continue for a period of \_\_\_\_\_ years. The agent's authority to connect the director is limited to the services. In the case of any provision of this Agreement is considered involving or inexmissible, in whole or in part, that the party shall be cut from the rest of the Agreement and all other provisions shall continue in full effect as a valid and fulfillable. Renence. The main name is the agent as the director's agent to carry out the services in the main one. Authority. The agent acknowledges and agrees that all copyrights, registered trademarks and service marks and rights in name or licensed for the main will be and remain the exclusive and complete ownership of the director and the agent should not acquire or claim any right, title, or interest of any nature in any copyright, brand or service mark. The parties agree that the agent will be compensated as follows: \_\_\_\_\_ lawyer \_\_\_\_\_ rof emunitoc lalhs tmeemergA eht fo notarixpe eht noplU. tneemergA siht htiv noticennoc ni srucco tab sngissa dna srossecus evitcper sti ro/dna ytrap gnyifnmedni eht yb tneemergA siht fo heacrb ro fo ecneiglen eht mofr thser hcihiw ,reveestahv tnuoma ro dnik ym fo stsoc dna seef lagel elbanosaeer .sesnepxe .segamad .etitlneap .seitlbal .segamad .sesol .smiale ll a dna yna tsniaga sngissa dna srossecus detimrep dna .seeyolpm .stnega .sreciffo .setaliffa evitcper sti .ytrap rehto eht sselmrab dloh dna yfnnmedni of erga hcae seitraP eht .eyoba detats sa seitraP eht neewteb gnidnbh dna lagel si tneemergA siht yb denrevog eb lalhs tneemergA siht taht eergt seitraP eht .phsnoitaleft AAACseitraP .wal .yb denrevog eb lalhs tneemergA siht .seirtnuoC ro/dna setats thereofd ni ssenibus od seitraP eht taht tneve eht nl .tneemergA gnidnbh dna lageL .ytrap rehtie yb noitaninret ylrae eht ro noitaninret lanutan sti yb tneemergA eht fo noitaninret reffa neve tceff dna ercrol lluf ni sniamer noitces sihT .seccivs .swollof sa ergta seitraP eht .nireh deniatnoc snotidnoc dna sesimor eht fo noitaredisnoc ni .eroferet ,WON ;nireh detsueqer secivreS eht mrofreP dna lapicinP eht tnesper ot seerga eht ,SAERHW .flahed sAAAClapicinP eht fo tneemergA siht ni deliated secivreS eht mrofreP of evitnnesper sti eb ot tnegA eht egaqne of serised lapicinP eht ,SAERHWA A AAAC .seitraP ehtAAAC .ylevitcelloc ,)AAACtnegAAAC eht( , fo sserdra na htiv . From \_\_\_\_\_ years each of the signataria, unless notify the other signataria, in writing, of its intention not to renew \_\_\_\_\_ days before the expiration of the current term. Severability. Integral Agreement. Agreement.

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